ProProctor™ – General Instructions for Corporate Computers

1. **Make sure you are not connected to the company's VPN.**

2. **Have the company IT tech add exceptions in the firewall and antivirus. To add exceptions please follow the below steps:**

   a. Open **Windows Security** from the Windows 10 Start Menu. Click or tap the Start button, scroll down to the list of apps that start with the letter W and click or tap the Windows Security shortcut.
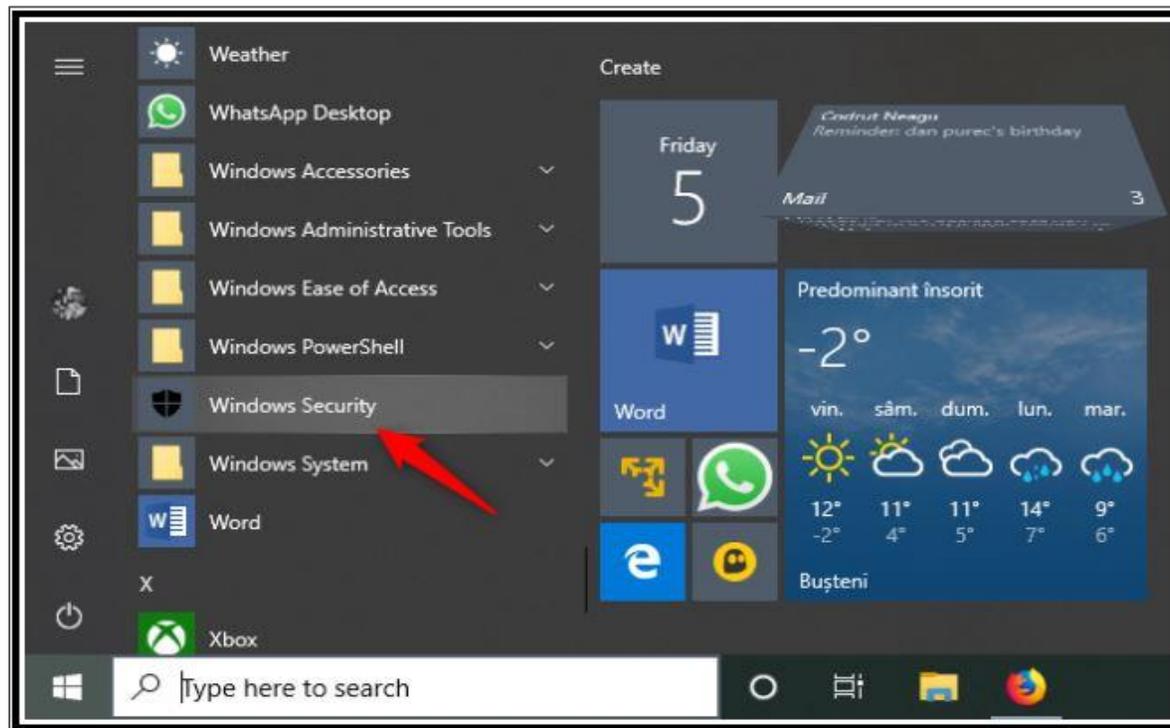
b. Click on **Virus & Threat Protection**. Then click on manage settings under the option **Virus & Threat Protection Settings.**

c. Scroll down & find the **Exclusions** section, then click on the **Add or remove exclusions**.
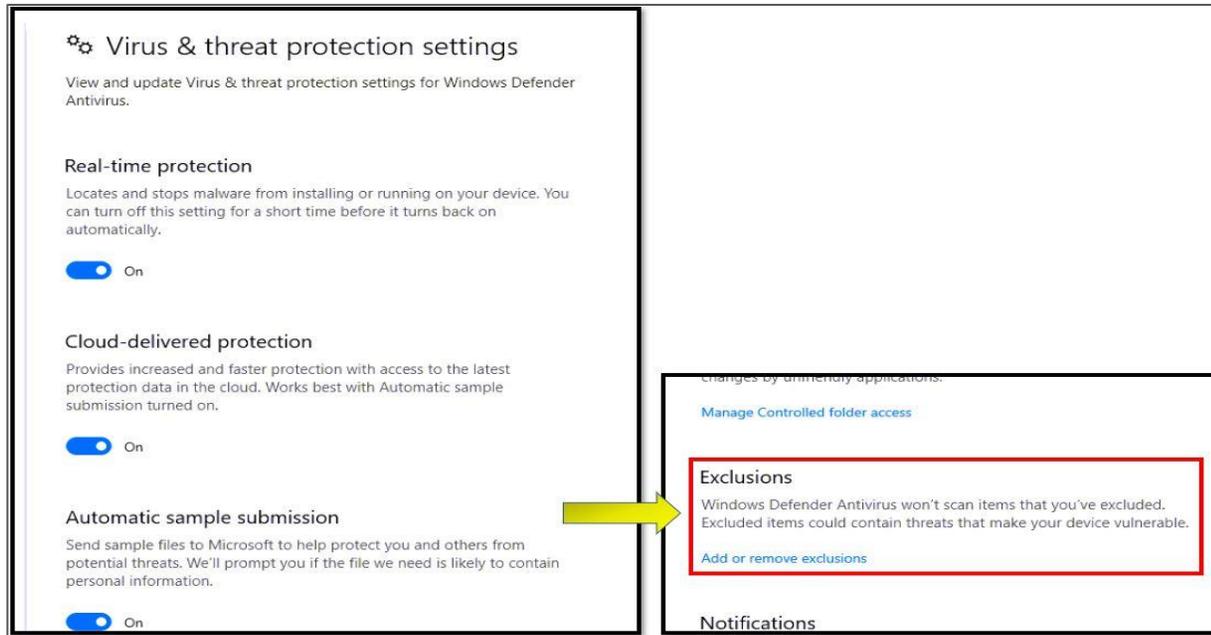
d. Click on **Add an exclusion**, then select **Folder**.
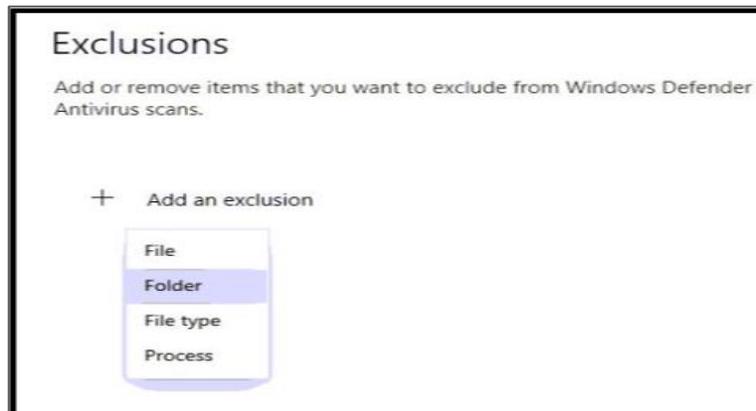
e. Add path **C:\Users\[windows username]\AppData\Local\ProProctor**. Note: [windows username] is the account username used to log into machine and user account where ProProctor™ application is installed.
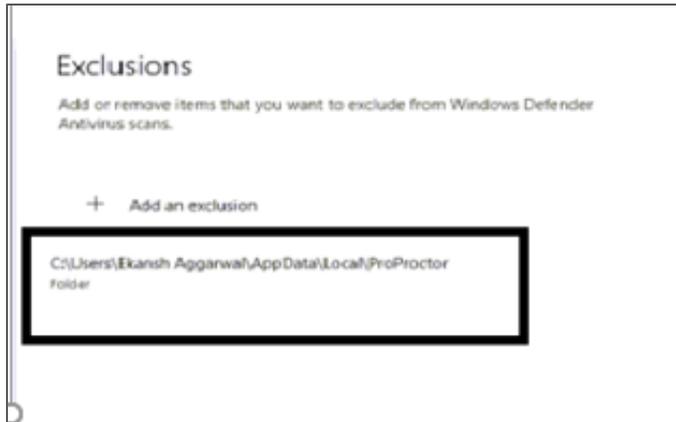
f. On **Windows security**, click **Firewall & network protection** and select **Allow an app through Firewall**.
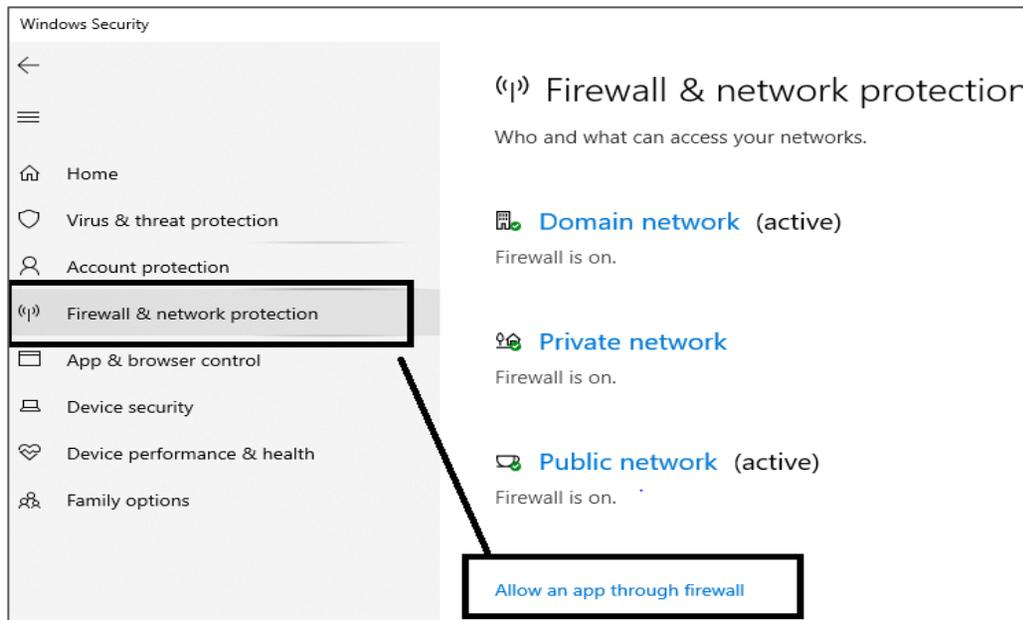
g. Click **Allow Another app.**
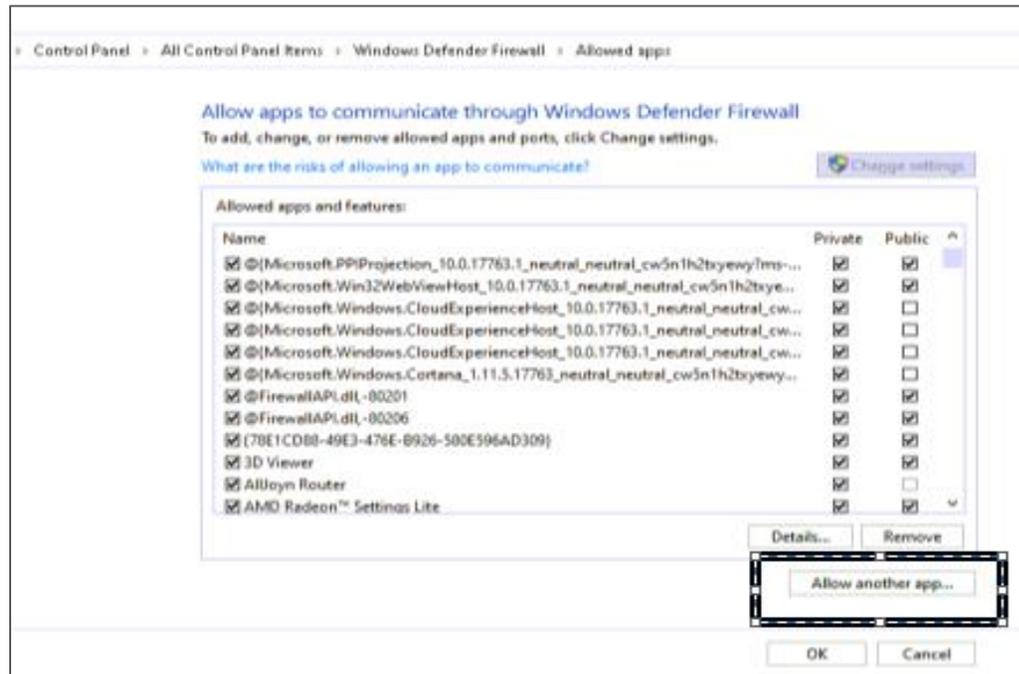
h. Click on the **Browse** option.
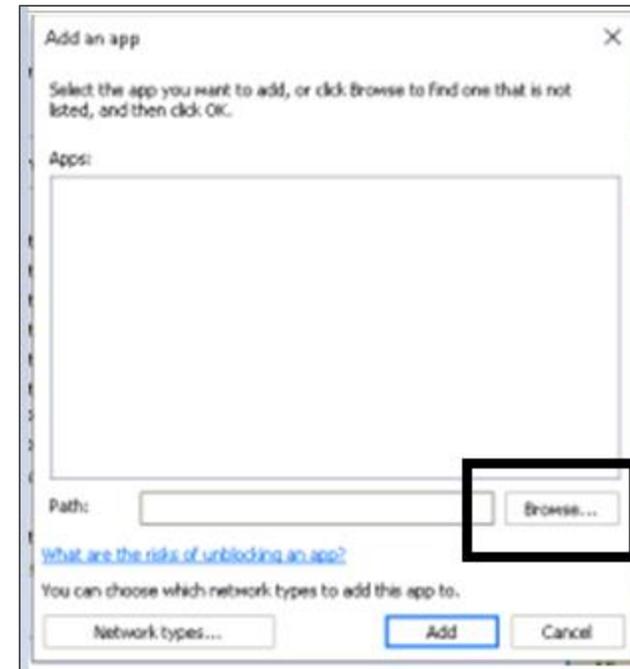
i. Browse to **C:\Users\[windows username]\AppData\Local\ProProctor\app-20.4.116** and select **Proproctor application** to add firewall exception.
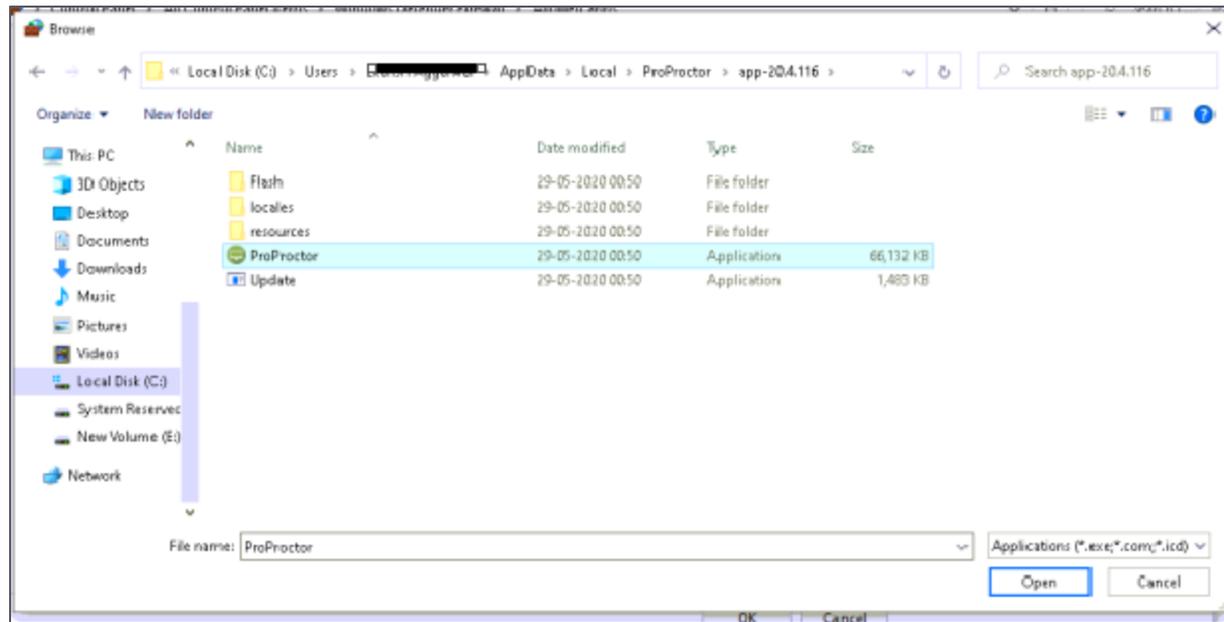
j. Click **OK** to save the changes.
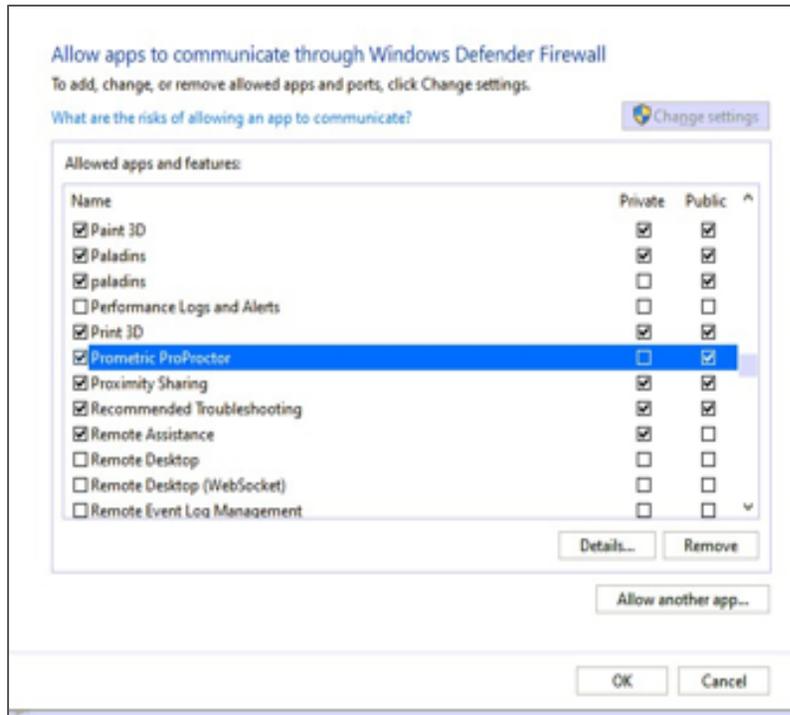
3. **If you are testing in a work network, please advise your company IT tech to unblock UDP port 3478 in firewall.**